

**MADISON COUNTY SCHOOLS
CERTIFIED EMPLOYEE SUPPLEMENTAL CONTRACT**

(Form is to be used for supplements approved in Madison County Schools Salary Schedule)

Name of Employee: _____ Social Security Number: _____ - _____ - _____

School Assigned: _____ School Year: _____

The employee named above agrees to perform the duties associated with this supplemental contract in the areas identified below. This contract carries the following stipulations and conditions:

1. The duties associated with this supplemental contract are in addition to normal duties, and this contract is separate and apart from normal duties.
2. This contract is for the current school year only, and is not guaranteed to be continued beyond the current school year.
3. Assignment of supplemental contracts is the responsibility of the principal, and such assignment must conform to system guidelines.
4. Any changes to this contract during the school year must be recommended by the Principal and Superintendent and approved by the Board.
5. The Board, as a part of an approved salary schedule, sets amounts of supplements, and the Board must approve any changes in such amounts.
6. The Principal is responsible for supervising and ensuring the performance of the duties of this contract.

<u>Assignments</u>	<u>Supplemental Amount</u>	<u>Amount To Be Paid by Board</u>	<u>Amount To Be Paid by Local School</u>
1. _____	\$ _____	\$ _____	\$ _____
2. _____	\$ _____	\$ _____	\$ _____
3. _____	\$ _____	\$ _____	\$ _____
4. _____	\$ _____	\$ _____	\$ _____
5. _____	\$ _____	\$ _____	\$ _____

(If additional spaces are needed, complete another form and attach.)

The signatures below confirm acceptance and understanding of the conditions of this contract. Any unfulfilled duties and/or responsibilities of this contract are grounds for withholding payment of part or the entire supplement amount.

Principal Signature and Recommendation: _____ Date _____

Employee Signature and Acceptance of Contract: _____ Date _____

Approval of Superintendent/Designee: _____ Date _____